



Job Title: Event Team Supervisor

Position: Full Time, flexible hours nights and weekends

Department: Parks & Recreation

Reports To: The Sports Coordinator, Sports Manager, or Parks and Recreation Director

Job Summary

An Event Team Leader oversees the part-time staff at the sports complex. It is an outdoor job that entails cleaning litter at the park, maintaining the fields/grounds, and ensuring our facilities are clean and attractive to our patrons. We are looking for an energetic person with good communication skills, as they will interact with the public. The team leader will also assist with events at the sports complex and will work with staff to ensure the completion of a successful event. A coach or someone familiar with sports would be the ideal candidate.

Skills & Qualifications

- Must have a friendly, outgoing personality and enjoy working with people
- Practice strong customer service skills
- Must have a reliable form of transportation to and from work
- Must have a valid driver's license
- Must be able to work up to 40 hours per week (full-time)
- Willing and able to lift, push, pull up to 30 lbs.
- Willing and able to follow directions and specific guidelines
- Willing to work flexible schedules including nights and weekends

Duties and Responsibilities

- Practice good communication and excellent customer service
- Responsible for actively managing part-time staff on duty
- Carry a (provided) radio at all times to communicate with staff
- Collect loose trash within St. Julien Park at all times
- Service, clean, and supply all restrooms regularly



- Check and clean dugouts after each practice and game
- Empty waste containers
- Maintain the fields/grounds as instructed by supervisor, such as cutting grass
- Ensure all booked facilities are locked/unlocked and available at appropriate times
- Assist with all events as instructed by supervisor
- All duties as requested by supervisor

Education and Experience

No experience is necessary. We will provide on-the-job training for anyone who is a team player, willing to learn, and will follow directions. While a coach or someone familiar with sports is ideal, it is not required.

Compensation

The pay range for this position is DOE, based upon experience. Benefits are included such as medical, vacation, sick pay, and retirement.

About Us

St. Julien Park is a family park designed to provide first class recreational experiences to residents. It is a premium, state-of-the-art, multi-use facility capable of enticing large sports and entertainment events, which will provide a tremendous economic impact in the local community and surrounding businesses.